

कार्यालय महानिदेशक लेखापरीक्षा केन्द्रीय व्यय, नई दिल्ली

No. जी.डी/1-10/CCTV/2018-19/168

दिनांक: - 15.05.2019

To


विषय : - कार्यालय में स्थापित CCTV कैमरों की AMC के संबंध में ।

महोदय,

Quotations are invited to provide Comprehensive AMC for CCTV cameras including all the accessories such as Hard Disk and DVR (Model No. CP-UVR-1601K1-V3) as mentioned below:

Sl. No.	Item	Quantity	Rate per Item (Rs.)	Total Cost (Rs.)
1	CP PLUS 2MP BULLET CAMERA Model No. CP-VCG-ST20L3	16		
2	CP PLUS 2MP DOME CAMERA MODEL NO. CP-VCG-SD20L2	32		
3	16 Channel HD S/DVR (CP Plus)	03		
4	Hard Disk 4 TB	03		

Please quote your rates by specifically mentioning inclusive of GST or exclusive of GST and also rate of the GST. The terms and conditions for forwarding the quotation are given in the enclosed Annexure.



Sr. Audit Officer (G.D.)

Annexure

Terms & conditions for forwarding the quotations for AMC of CCTV Cameras

1. Please submit your quotation in a sealed cover, superscribed with "bid for AMC of CCTV" and addressed to Sr. Audit Officer (GD) O/o DGACE, AGCR Building, IP Estate, New Delhi-110002
2. Last date for receipt of quotation is 29.05.2019 upto 12.00 hrs. Quotations received after the said date and time will not be entertained.
3. Quotations will be opened on 29.05.2019 at 15.30 hrs in the chamber of Sr. Audit officer (GD) in the presence of duly authorised Representatives of respective bidders. If no bidder/their representative is present at the stipulated date and time, the tender opening process will be continued without them with the permission of Appropriate Authority.
4. Quotation should be accompanied with EMD of Rs. 5,000 in the form of Demand Draft in favour of **PAO, AG (Audit), Delhi** payable at New Delhi. Quotations submitted without EMD shall be rejected.
5. Bids of only those firms who fulfill the terms and conditions will be considered.
6. The companies/firms submitting the quotations shall be reputed organizations in the field for at least 2 years and should provide their PAN and GST Registration No. along with their quotation. The companies/firms should also provide their telephone Nos. FAX Nos., Email IDs, Mobile Nos.
7. The bid should be valid for at least 3 months from the date of opening of the tender.
8. Comprehensive AMC of CCTV Cameras includes supply of all material spares, replacements/repairs or parts of Cameras, DVR and Hard Disk when required.
9. After completion of the Agreement, the company/firm has to handover the machines/equipment of this office in perfect running condition (complete in all respects as per inventory) to the office.
10. The material requires replacement shall be of same quality/manufacturer and specifications.
11. In case of major defect/repair the firm is liable to provide standby arrangement of CCTV cameras as per situation.
12. Successful tenderer may be allowed to undertake the AMC initially for a period of one year. The contract will automatically get terminated after expiry of the period of contract, however, on the basis of requirement the contract may be renewed/ extended for further periods on mutually agreed terms and conditions.
13. Selected agency/tenderer shall be responsible for strict compliance of all rules and regulations which are already enforced or which may be enforced from time to time by the appropriate authority.
14. Selected firm/tenderer should provide preventive maintenance at least once in each quarter.
15. The items/accessories which are not covered under the AMC should be clearly mentioned otherwise all items/accessories will be treated under AMC.
16. Where any part needs replacement, the same shall be replaced within the AMC period, free of cost, preferably with items of same make. In case any particular brand/model is not available, the same shall be replaced with equivalent items with existing or higher quality.
17. The agency shall not engage any sub-agent or sub-contractor whatsoever for running the AMC Service of CCTV Cameras.
18. The agency should agree to provide service even on holidays, if required so.
19. A security deposit of 10% of the contract amount shall be deposited by the service provider in the form a demand draft in favour of PAO, A.G. (Audit), Delhi which shall be returnable/ refundable on the successful/satisfactory completion of the maintenance period.
20. The service engineer shall be there on service call on lodging the complaint (through telephone or e-mail) and fix the problem or provide a back up camera with similar specification within 24 working hours from lodging the complaint failing which a penalty

- of Rs 200 per day shall be deducted from his AMC bill or security for the period of non-providing of service subject to a maximum of 10% of the contract in case of each camera.
21. In case of any dispute, the decision of the Appropriate Authority shall be final. In case of disagreement the same shall be settled within the legal jurisdiction of Delhi.
 22. The Department reserves the right to accept or reject any of the said quotations/the tender notice itself, without assigning any reasons and the decision of the Department to this effect will be treated as final and binding.
 23. Inspection of the CCTV cameras may be undertaken by the bidders from 16.05.2019 to 28.05.2019 on prior appointment, without payment of any charges, for which they are advised to contact Asstt. Audit Officer (GD) on 01123454252.
 24. Quotations and above annexure should be signed and stamped by the authorized person of the firm, his full name and status should be indicated below his signature as a token of acceptance of the above.



Sr. Audit Officer (G.D.)